

Dr. Babasaheb Ambedkar Open University
Term End Examination March – 2021

Course	: FYBA	Date	: 08/03/2021
Subject Code	: ENGS-02	Time	: 10:00am to 12:00pm
Subject Name	: Subsidiary Paper - 02	Duration	: 2 Hours
	(The Structure of Modern English)	Max. Marks	: 50

Q-1 How the process of communication takes place, discuss it with each aspect. **10**

OR

Describe the verbal and non-verbal part of communication with an example.

Q-2 What is the difference between formal and informal letter, discuss it with example. **10**

OR

Write a brief Conversation of about 150 words that takes place between you and the clerk selling stamps and tickets at the post office.

Q-3 Write a short note on any two. **10**

- I. Discuss Minutes in your own words.
- II. Write the difference between Telegram and Telexes.
- III. Write a short conversation that may take place at an interview for the job of medical representative.

Q-4 What kind of preparation is essential for an interview preparation? **10**

OR

Draw the difference between debate and discussion.

Q-5 (A) Provide the meaning of following words. **10**

1. Flouted
2. Decode
3. Ellipsis
4. Colloquial
5. Quibbling

(B) Write at least three don'ts of debate and give an example.
